



## ESCAPE TO THE WILD

### Donation Request Form

In order to help us expedite the donation procedure, please complete this form in its entirety. All requests must be submitted at least 2 weeks prior to the event. In addition, this form must be accompanied by a descriptive letter written on the official letterhead of the organization.

**Mail to:** Hidden Valley Animal Adventure                      OR                      **E-mail:** Ella@hiddenvalleyadventure.com  
2887 Royce Road  
Varysburg, NY 14167

Name of organization: \_\_\_\_\_

Summarize the focus of your organization (i.e. shelter, school, healthcare): \_\_\_\_\_

Shipping address (P.O. Boxes cannot be accepted): \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone Number: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Non-Profit I.D. #: \_\_\_\_\_ Event Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

What type of event will you be hosting? (Silent or live auction, raffle, etc.) \_\_\_\_\_

What kind of attendance do you anticipate for your event? \_\_\_\_\_

What is the value of the product you are hoping for? \_\_\_\_\_

What specific area will these proceeds benefit? \_\_\_\_\_

What percentage (%) of proceeds will go directly to the charity? \_\_\_\_\_

What type of advertising are you planning to promote this event? \_\_\_\_\_

Additional comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Please note: Due to our budget and high volume of requests, we cannot guarantee donations. Thank you for considering our business!

2887 Royce Road  
Varysburg, NY 14167  
585-535-4100